

Tutorial for the use of online platform by the Authorised Training Bodies in Welding Apprenticeships

Version 2. EN

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The present tutorial was developed to instruct Training Centre /ATBs (Authorised Training Bodies) on:

“How to use the platform to create individual learning paths and monitor progress/accomplishments of the trainee during the apprenticeship?”

By the end of the tutorial, it is expected that the targeted users of the platform will be able to:

- **Use the main platform features and settings**
- **Create personalized learning plans (user profiles, selection of learning outcomes and competence units from the training programme)**
- **Check, upload and edit training activities**
- **Edit results regarding the end-point assessment**
- **Provide feedback regarding the triangle cooperation between VET – Trainee – Company, through the final assessment**

If by the end of this tutorial further clarification are required, please contact us by email: ewf@ewf.be



How to Login?

As an ATB user, you will receive a mail, with username and password to login on the platform:

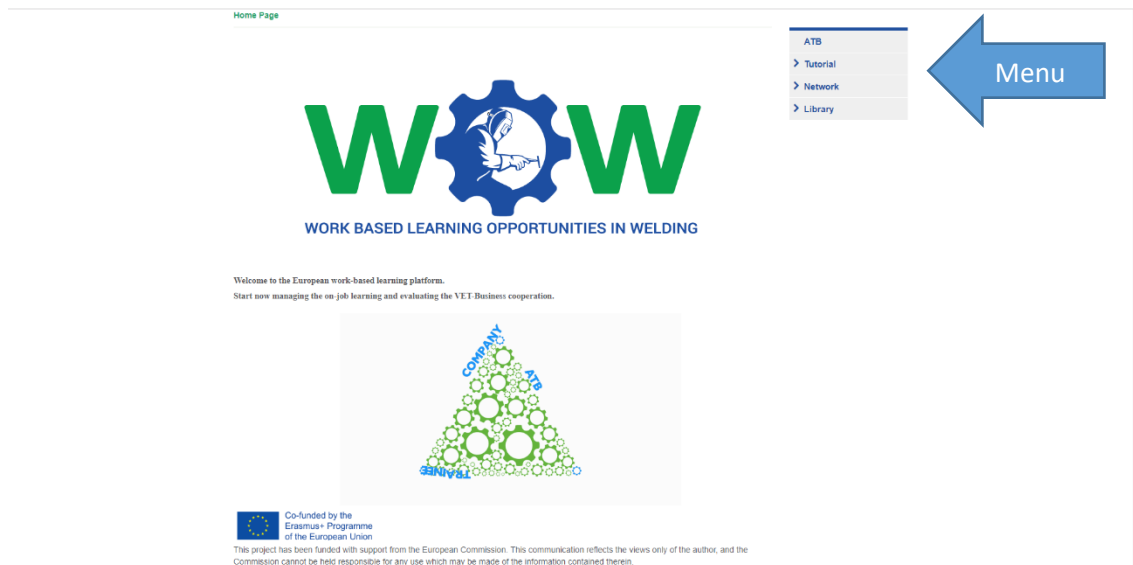
www.ewf.be/wow



Now click on the lock, and login in the platform.

What to see in the Homepage?

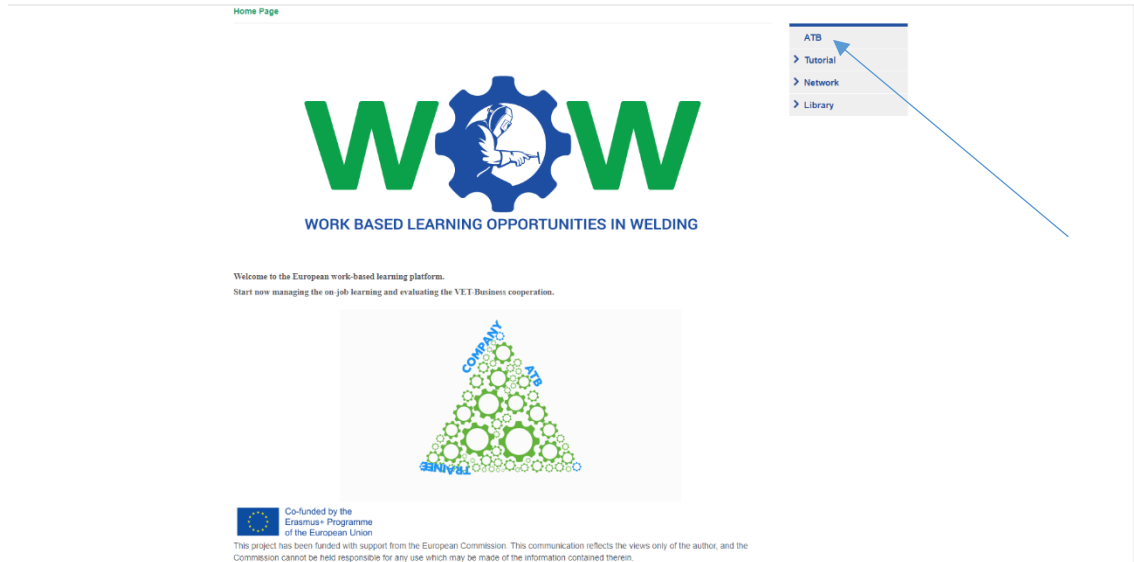
The **MENU** in the home page gives you access to all the platform functionalities



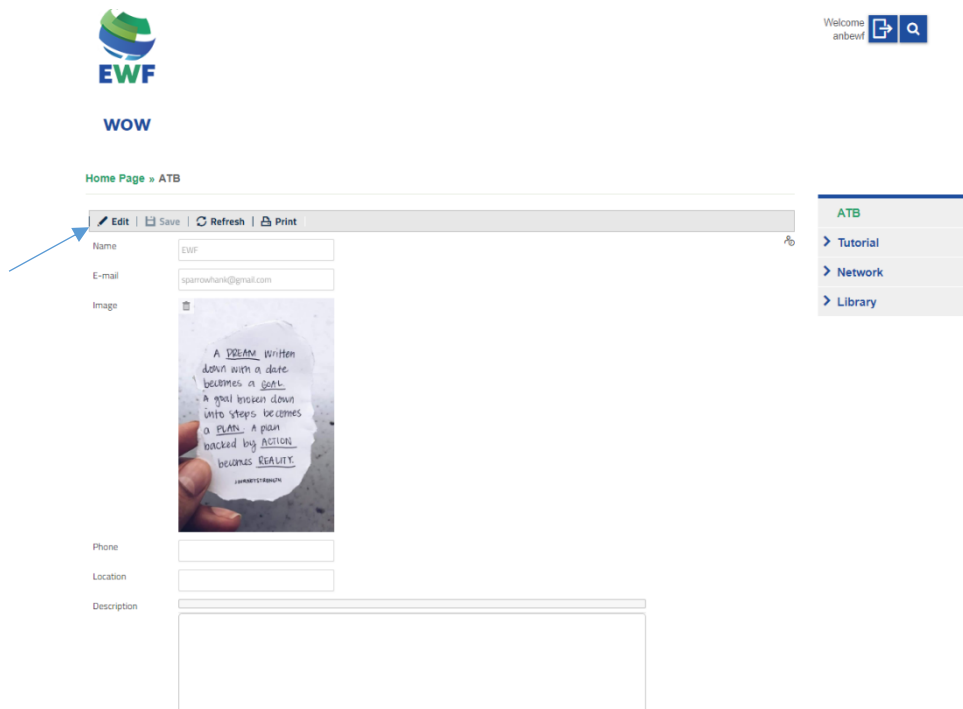
Which are the ATB Actions?

Manage ATB profile

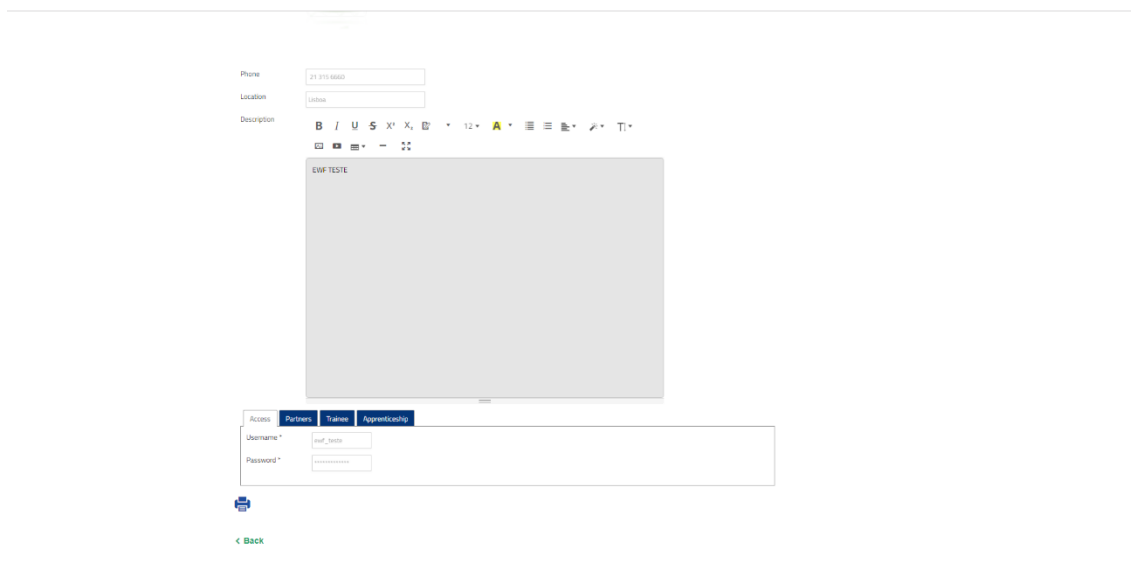
Click on **ATB** in the menu, to be able to manage your ATB profile



Here you can edit your profile (name, email). You can also fill in the optional fields available (image, phone, location and description). Click on edit.

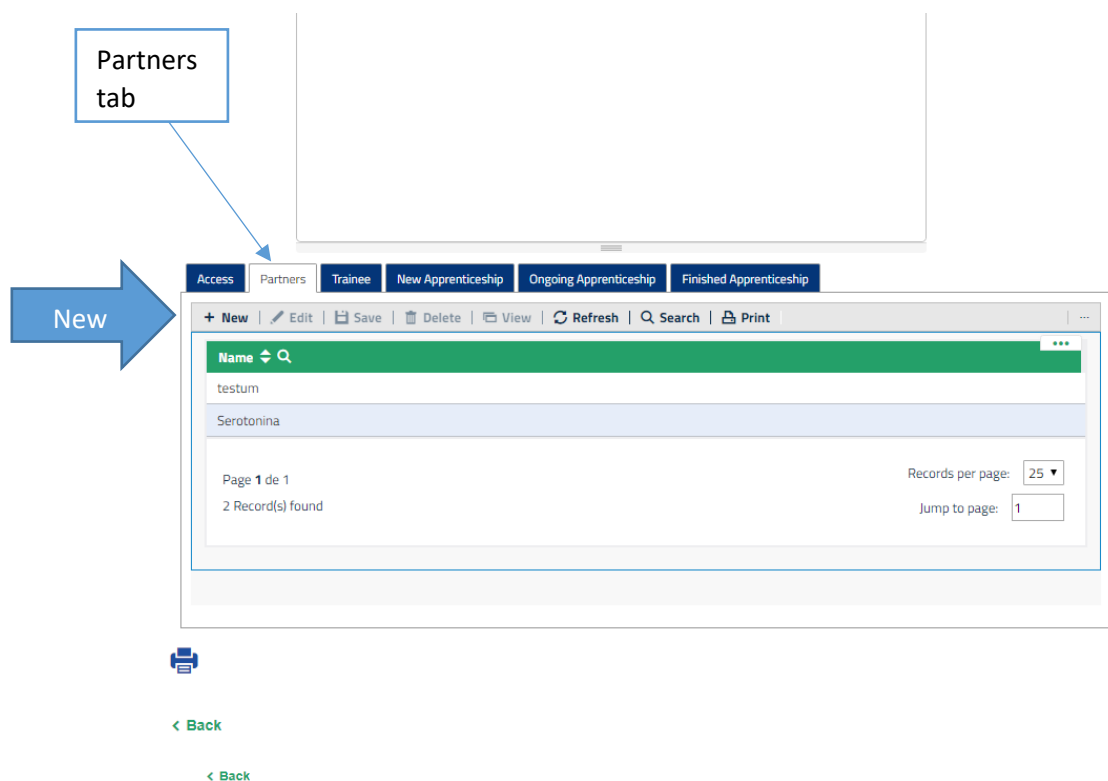


Scroll down the page, to be able to change your password, create companies, create trainees and apprenticeships.

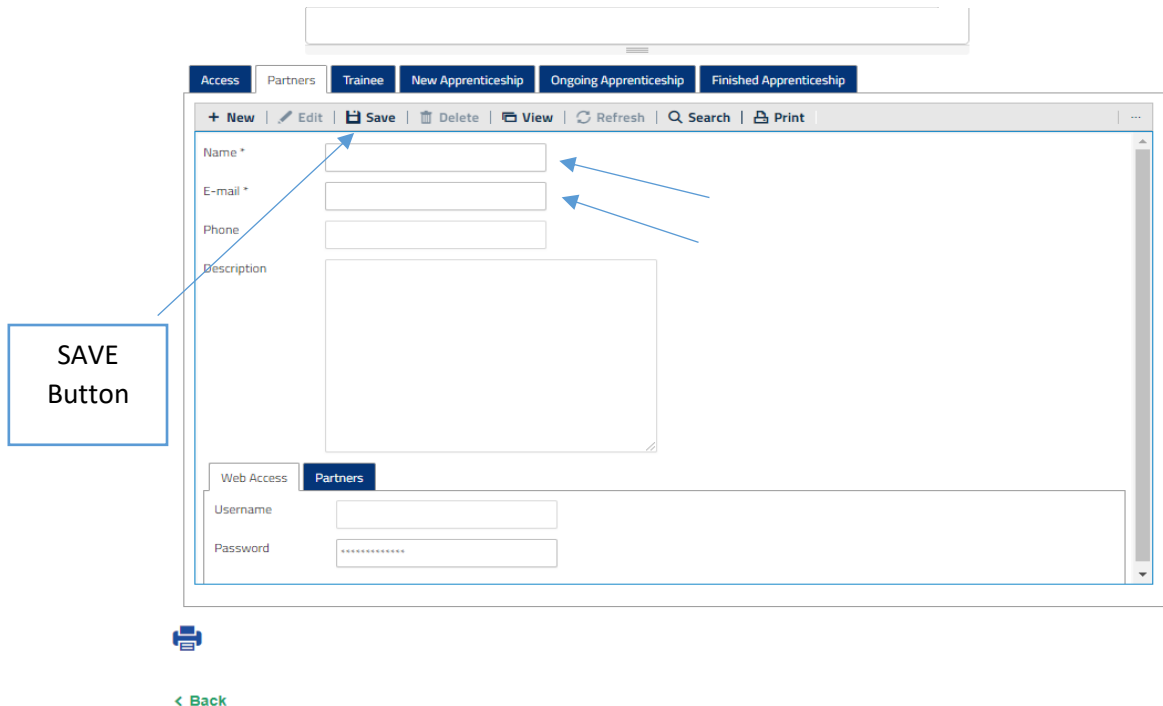


Create Company profile

Let's start by create a company profile. Click on the **PARTNERS** tab



To create a new company or edit an existing company, click on **NEW** to create a new company



SAVE Button

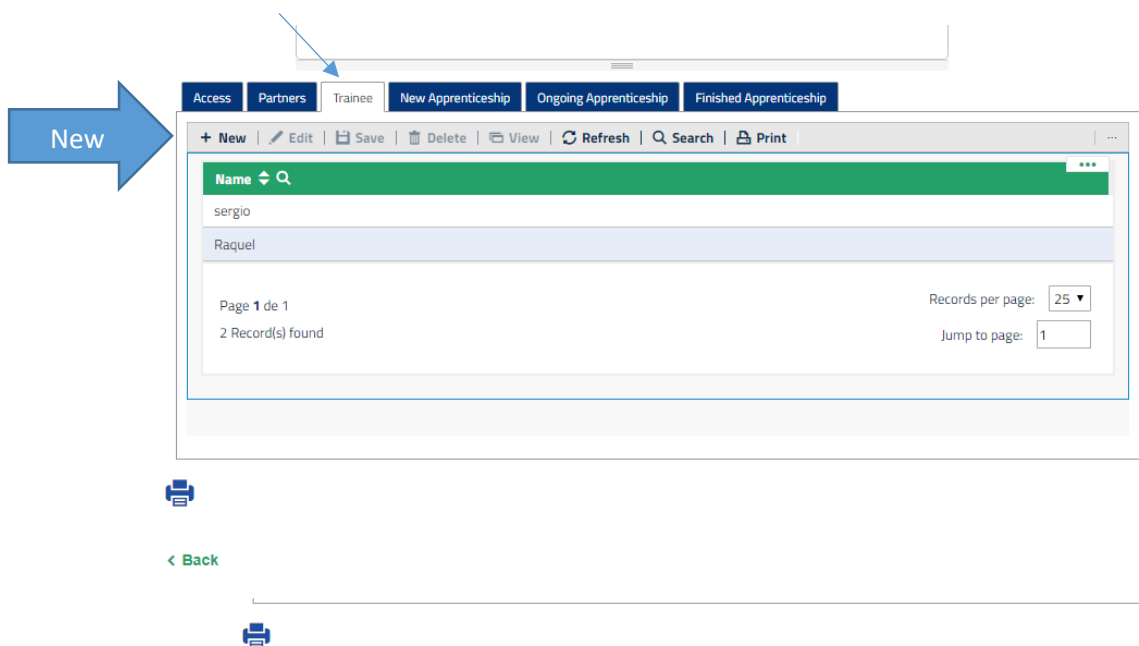
< Back

Now you can insert mandatory data of the company (name and e-mail. This action will lead to an automatic email notification addressed to the partner company, containing his username and password. Click **SAVE**, to save the inserted data

The Partners tab is to view the details of ATB partner.

Create a Trainee profile

Click on **TRAINEE** tab

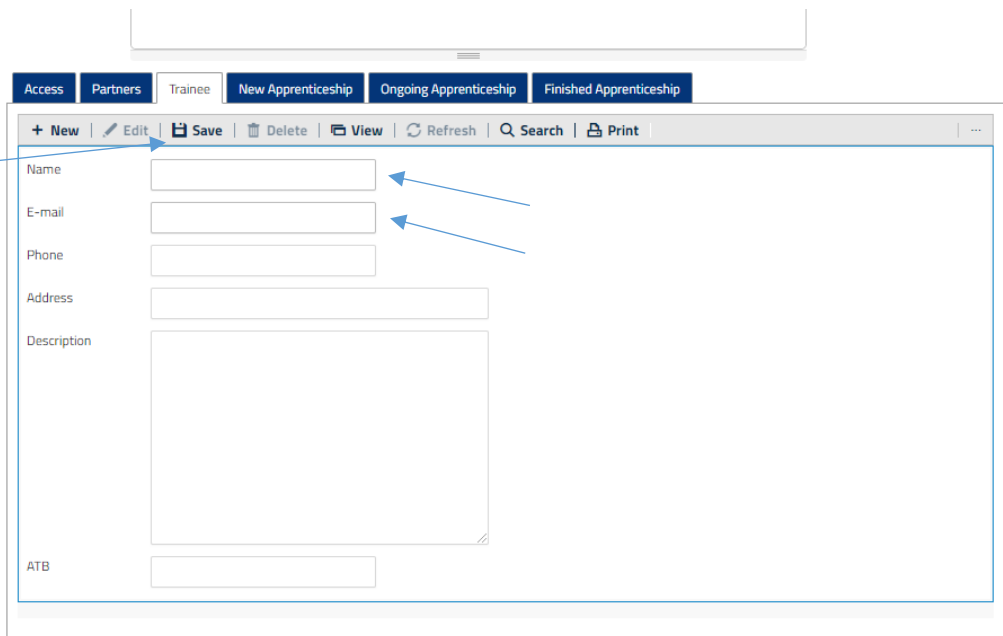


New

< Back

Then click on **NEW**, to create a new trainee profile

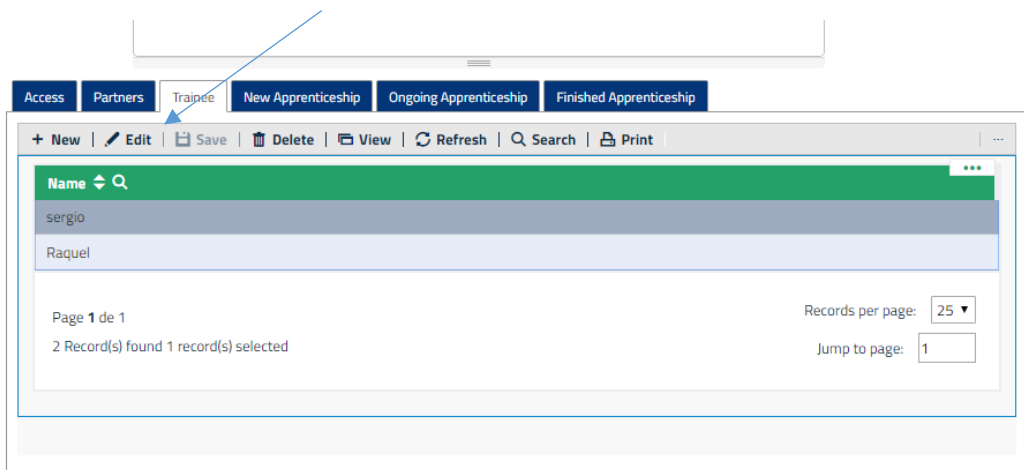
Now you can insert mandatory data of the trainee (name and e-mail). This action will lead to an automatic email notification addressed to the trainee, containing her/his username and password.




[← Back](#)

If you want, you can edit an existing Trainee profile.

Select the Name, and click on **Edit**




[← Back](#)

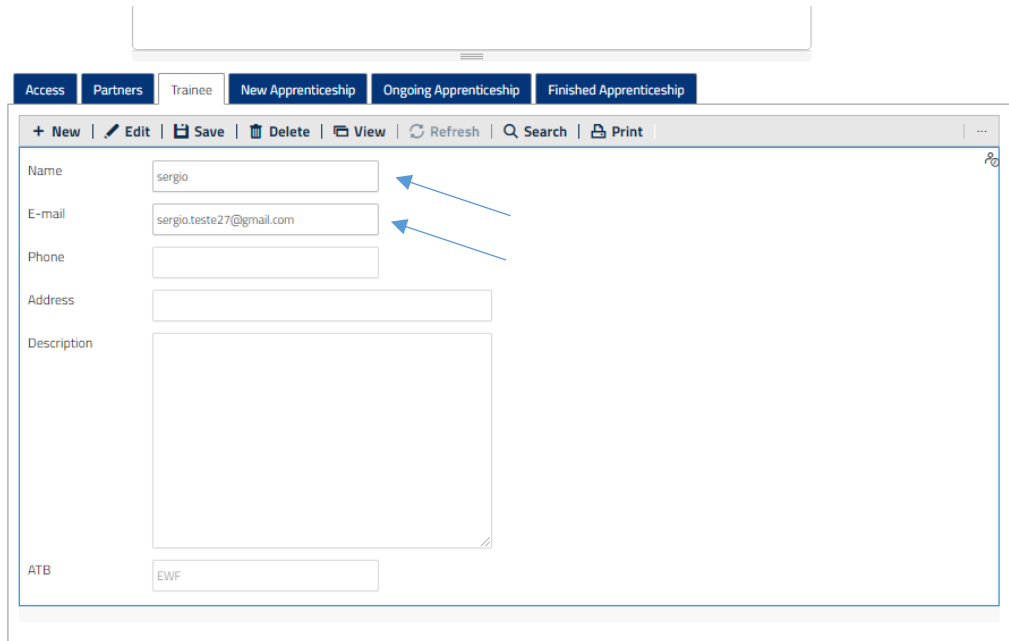
[← Back](#)



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Click on the **EDIT** tab to fill in the trainee profile too (Name and E-mail are mandatory)



The screenshot shows a web application interface for managing trainees. At the top, there are tabs: Access, Partners, Trainee, New Apprenticeship, Ongoing Apprenticeship, and Finished Apprenticeship. Below these is a toolbar with icons for New, Edit, Save, Delete, View, Refresh, Search, and Print. The main form area contains fields for Name (filled with 'sergio'), E-mail (filled with 'sergio.teste27@gmail.com'), Phone, Address, and Description. There are blue arrows pointing to the Name and E-mail fields, indicating they are mandatory. At the bottom left, there is an ATB field filled with 'EWF'.

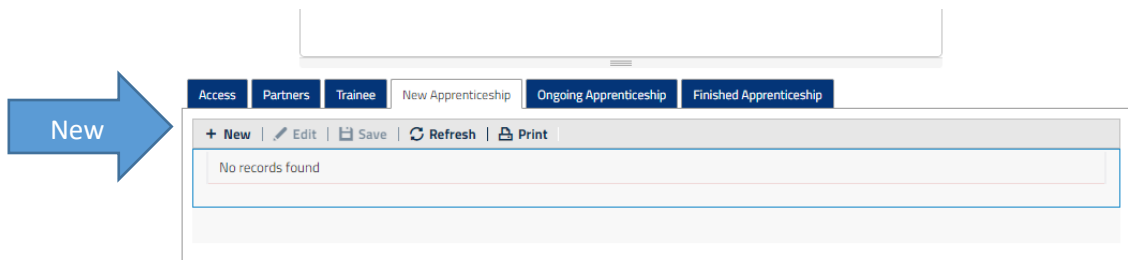


[< Back](#)

Click on **SAVE**, to save the new data

Create an Apprenticeship

Click on the **NEW APPRENTICESHIP** tab, to create an apprenticeship



The screenshot shows the 'New Apprenticeship' form. A large blue arrow labeled 'New' points to the 'New Apprenticeship' tab. The form has a toolbar with icons for New, Edit, Save, Refresh, and Print. The main area displays 'No records found'.



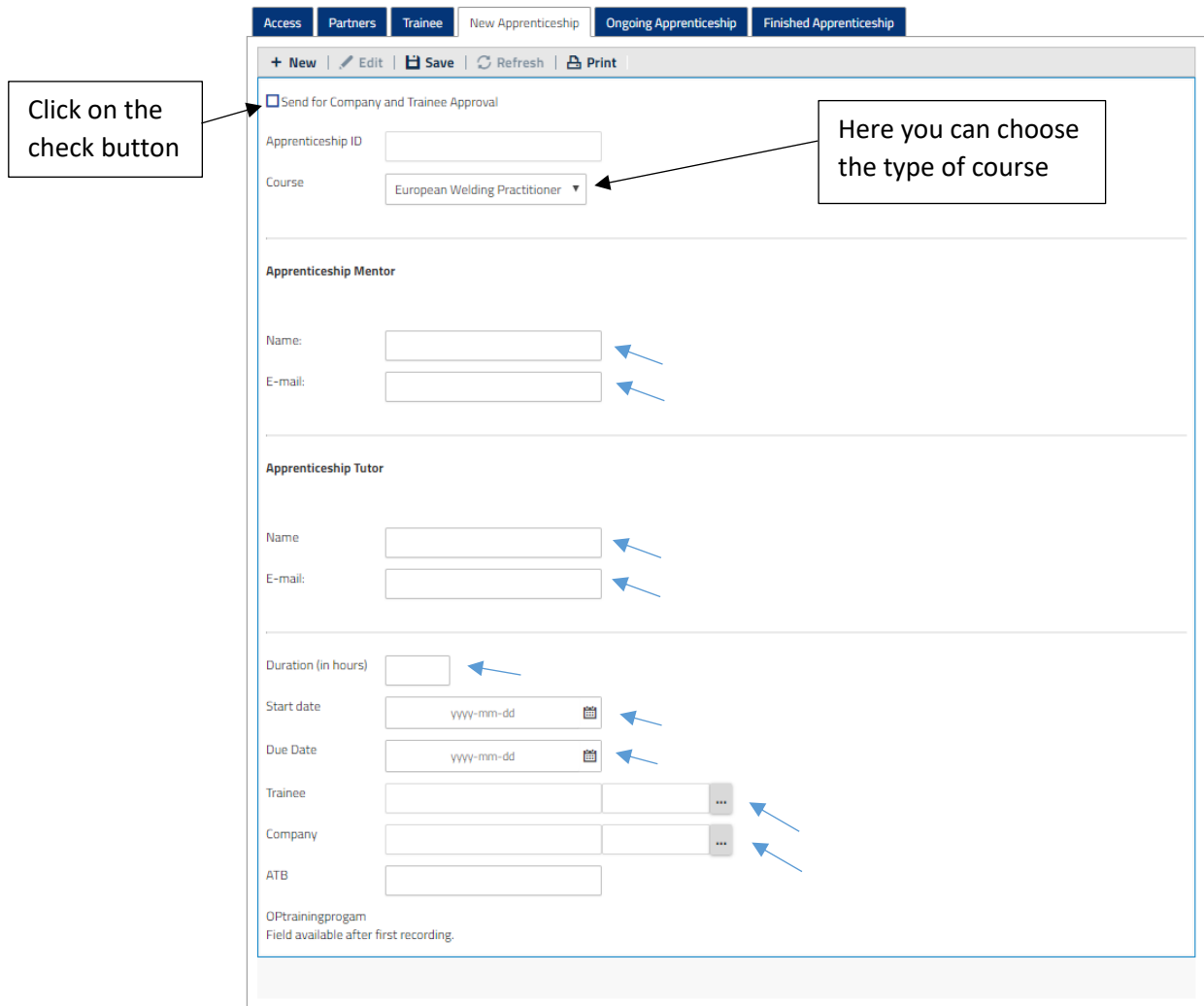
[< Back](#)



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Then click on **NEW** to create a new apprenticeship

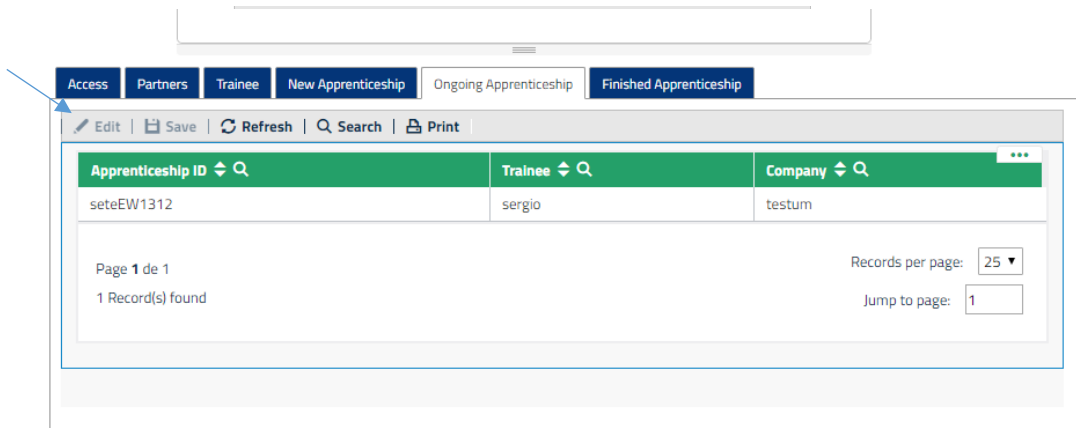


The screenshot shows the 'New Apprenticeship' form within a web application. The form is divided into several sections with tabs at the top: 'Access', 'Partners', 'Trainee', 'New Apprenticeship' (active), 'Ongoing Apprenticeship', and 'Finished Apprenticeship'. The 'New Apprenticeship' tab contains a toolbar with '+ New', 'Edit', 'Save', 'Refresh', and 'Print'. Below the toolbar, there is a checkbox 'Send for Company and Trainee Approval'. The form includes fields for 'Apprenticeship ID', 'Course' (a dropdown menu currently showing 'European Welding Practitioner'), 'Apprenticeship Mentor' (Name and E-mail), 'Apprenticeship Tutor' (Name and E-mail), 'Duration (in hours)', 'Start date', 'Due Date', 'Trainee', 'Company', and 'ATB'. There are also three dropdown menus with ellipsis buttons for 'Trainee', 'Company', and 'ATB'. Annotations with arrows point to the 'Send for Company and Trainee Approval' checkbox, the 'Course' dropdown, and the 'Trainee', 'Company', and 'ATB' dropdowns. A note at the bottom states 'OPtrainingprogram Field available after first recording.'

Within the **APPRENTICESHIP** tab you can provide detailed information regarding each apprenticeship:

- Insert your name and contact
- Insert the Tutor name and contact
- Insert the duration time and the start and due date of the apprenticeship
- Select the Trainee and company just by clicking on the “...” button from the existing database
- Click on the check button to send the approval of the apprenticeship to company and trainee
- Access to the **Ongoing Apprenticeship** tab when the Apprenticeship is created.

You can change all the above fields by clicking in the **EDIT** button



Access Partners Trainee New Apprenticeship Ongoing Apprenticeship Finished Apprenticeship

Edit Save Refresh Search Print

Apprenticeship ID	Trainee	Company
seteEW1312	sergio	testum

Page 1 de 1
1 Record(s) found

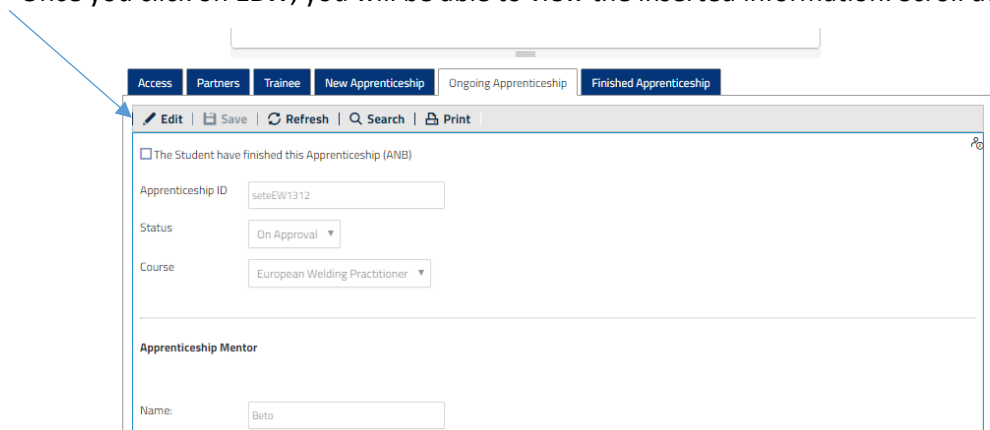
Records per page: 25
Jump to page: 1



< Back

< Back

Once you click on **EDIT**, you will be able to view the inserted information. Scroll down the page



Access Partners Trainee New Apprenticeship Ongoing Apprenticeship Finished Apprenticeship

Edit Save Refresh Search Print

☐ The Student have finished this Apprenticeship (ANB)

Apprenticeship ID: seteEW1312

Status: On Approval

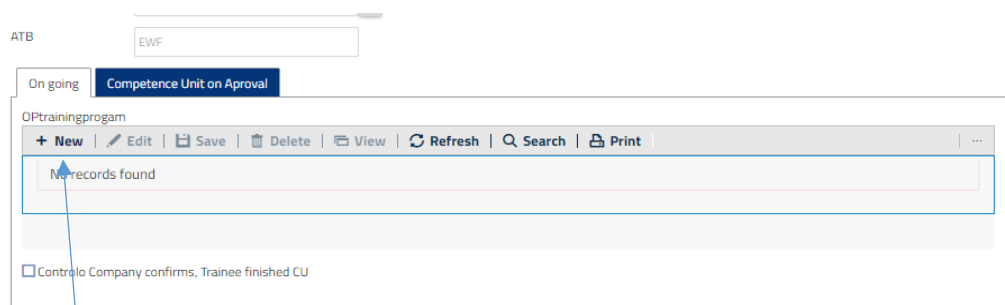
Course: European Welding Practitioner

Apprenticeship Mentor

Name: Beta

Create a Training Programme

Now you can create a training programme, you will be able to select the competence units and the learning outcomes. Click on **NEW**



ATB EWF

On going Competence Unit on Approval

OPtrainingprogram

+ New Edit Save Delete View Refresh Search Print

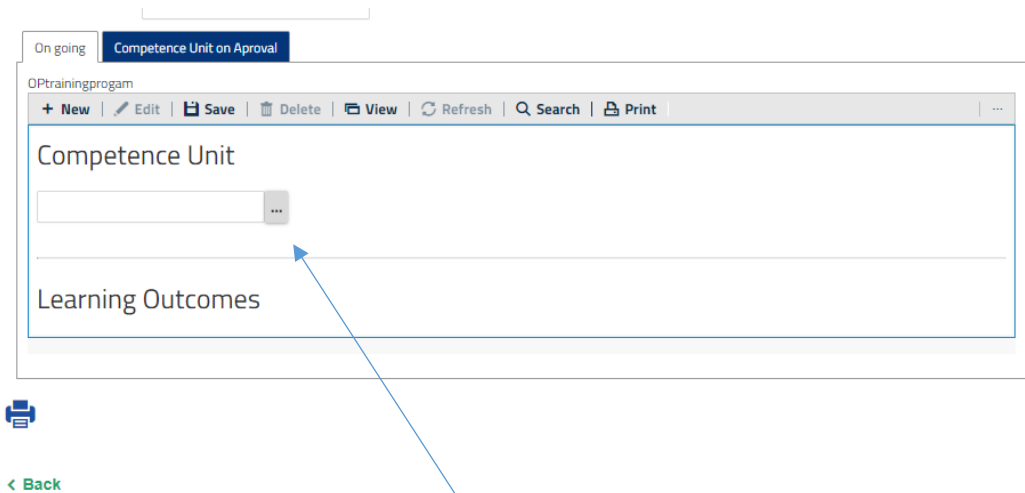
No records found

☐ Controllo Company confirms, Trainee finished CU

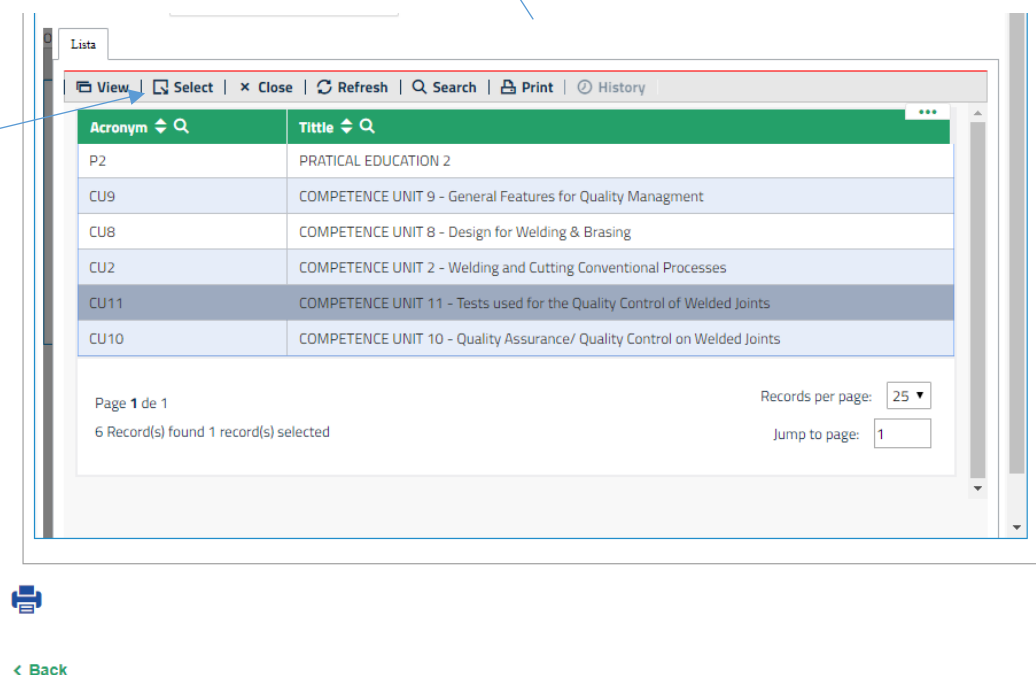


< Back

Select the Competence Unit by clicking on “...” button



Now select the competence unit, by clicking on **SELECT** tab and then **SAVE**

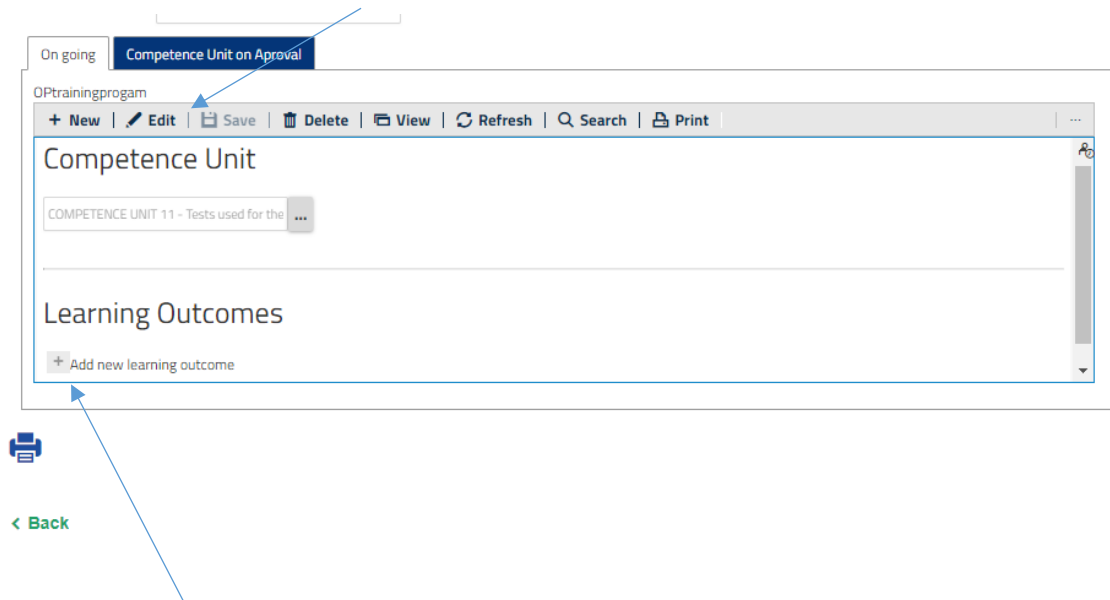


Acronym	Title
P2	PRATICAL EDUCATION 2
CU9	COMPETENCE UNIT 9 - General Features for Quality Managment
CU8	COMPETENCE UNIT 8 - Design for Welding & Brasing
CU2	COMPETENCE UNIT 2 - Welding and Cutting Conventional Processes
CU11	COMPETENCE UNIT 11 - Tests used for the Quality Control of Welded Joints
CU10	COMPETENCE UNIT 10 - Quality Assurance/ Quality Control on Welded Joints

When you save for the first time, you will be able to select the learning outcome of this CU.

Select Learning Outcomes

So now you have to click on **EDIT** to add one or more learning outcomes.



On going | **Competence Unit on Approval**

OPtrainingprogram

+ New | Edit | Save | Delete | View | Refresh | Search | Print

Competence Unit

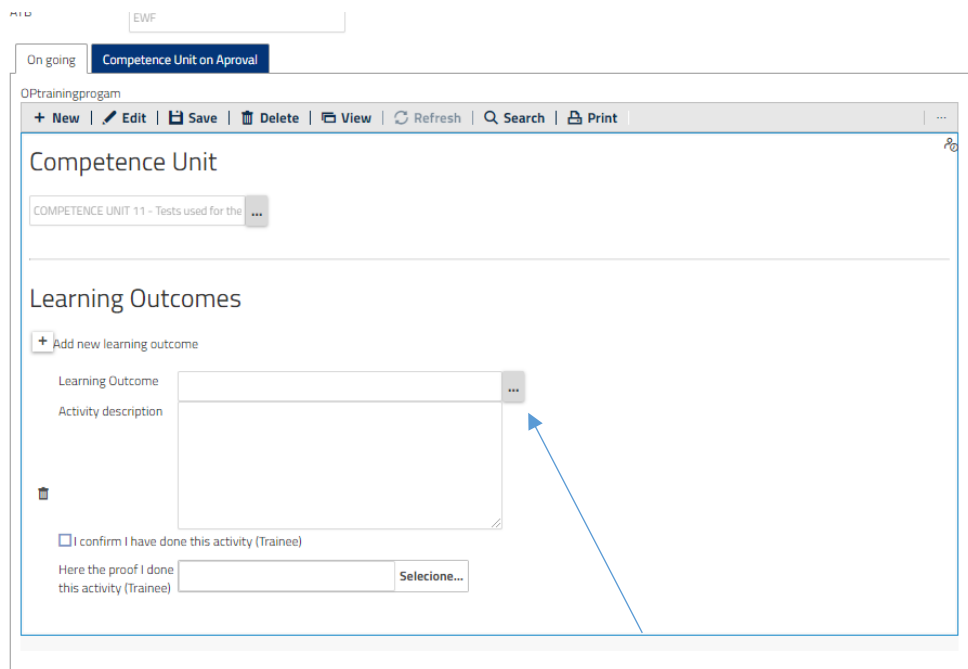
COMPETENCE UNIT 11 - Tests used for the ...

Learning Outcomes

+ Add new learning outcome

< Back

Click on “+” to add the learning outcomes, you can add more, just click on “+”



On going | **Competence Unit on Approval**

OPtrainingprogram

+ New | Edit | Save | Delete | View | Refresh | Search | Print

Competence Unit

COMPETENCE UNIT 11 - Tests used for the ...

Learning Outcomes

+ Add new learning outcome

Learning Outcome

Activity description

☐ I confirm I have done this activity (Trainee)

Here the proof I done this activity (Trainee)

Selezione...

Now click on “...” button to select the learning outcomes

Click on **Select**, to select the learning outcome.

On going **Competence Unit on Approval**

Lista

+ New | Edit | Save | Delete | View | Select | Close

Course	Name
European Welding Specialist	Recognise the safety requirements for the main NDT methods
European Welding Practitioner	Recognise the safety requirements for the main NDT methods
European Welding Practitioner	Recall which NDT method is most suitable for the detection of each imperfection
European Welding Specialist	Recall which NDT method is most suitable for the detection of each imperfection
European Welding Practitioner	Outline the objectives and limitations of the most common destructive and non-destructive testing
European Welding Specialist	Outline the objectives and limitations of the most common destructive and non-destructive testing
European Welding Specialist	Outline the functionality, applications, advantages and disadvantages and quantitative or qualitative information
European Welding Practitioner	Outline the functionality, applications, advantages and disadvantages and quantitative or qualitative information
European Welding Specialist	Outline the features of weld design that may prevent or adversely affect application of NDT methods
European Welding Specialist	List the most common destructive and non-destructive testing
European Welding Practitioner	List the most common destructive and non-destructive testing
European Welding Specialist	Interpret the significance of identified imperfections in welded constructions their causes and avoidance and me
European Welding Specialist	Identify the significance of the most common weld imperfections relative to their size, location and morphology,
European Welding Practitioner	Identify the significance of the most common weld imperfections relative to their size, location and morphology,
European Welding Practitioner	Identify the content of test reports either for destructive or non-destructive tests
European Welding Specialist	Identify the content of test reports either for destructive or non-destructive tests
European Welding Specialist	Describe the major testing methods (destructive and non-destructive), their purpose and the parameters measu

Page 1 de 1
17 Record(s) found 1 record(s) selected

Records per page: 25
Jump to page: 1



When you have finished editing the information don't forget to **SAVE**

On going **Competence Unit on Approval**

OPtrainingprogram

+ New | Edit | Save | Delete | View | Refresh | Search | Print

Competence Unit

COMPETENCE UNIT 11 - Tests used for the ...

Learning Outcomes

+ Add new learning outcome

Learning Outcome: Recognise the safety requirements for the main NDT methods

Activity description

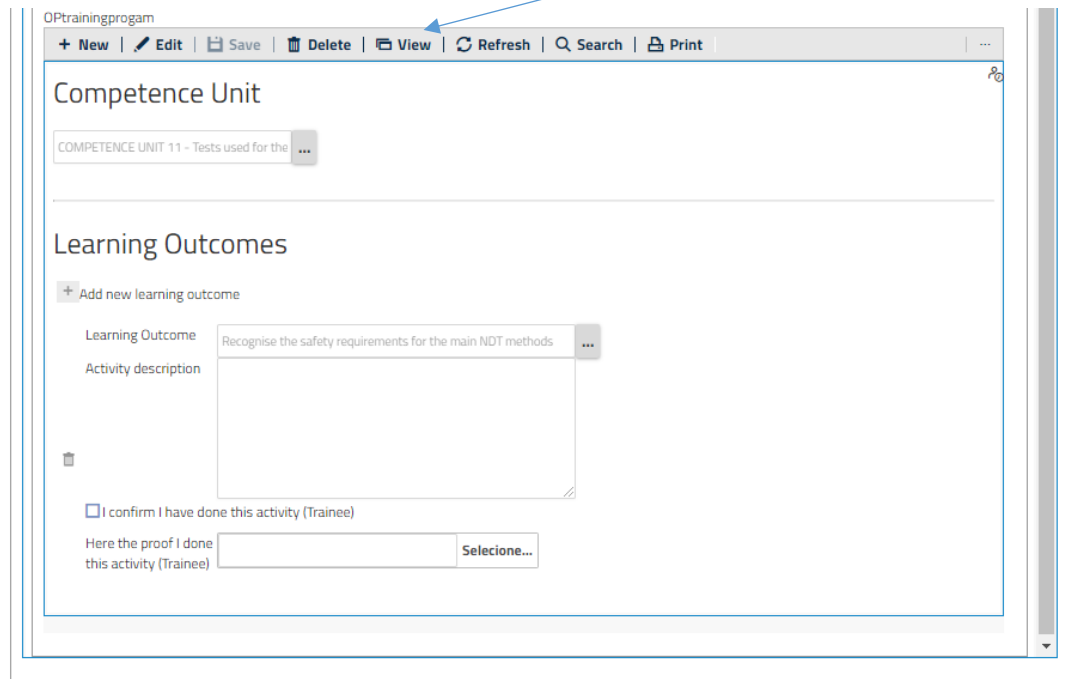
☐ I confirm I have done this activity (Trainee)

Here the proof I done this activity (Trainee) Seleccione...



Add Competence Units

You can add more than one competence unit if you want. Click on **VIEW**, to create another competence unit



OPtrainingprogram

+ New | Edit | Save | Delete | View | Refresh | Search | Print

Competence Unit

COMPETENCE UNIT 11 - Tests used for the ...

Learning Outcomes

+ Add new learning outcome

Learning Outcome: Recognise the safety requirements for the main NDT methods ...

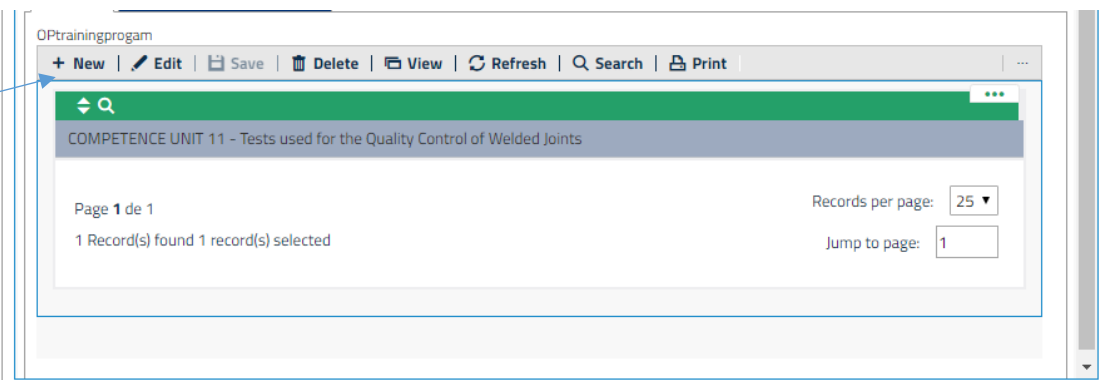
Activity description:

☐ I confirm I have done this activity (Trainee)

Here the proof I done this activity (Trainee): Seleccione...



Now click on **NEW** to add a new Competence Unit



OPtrainingprogram

+ New | Edit | Save | Delete | View | Refresh | Search | Print

COMPETENCE UNIT 11 - Tests used for the Quality Control of Welded Joints

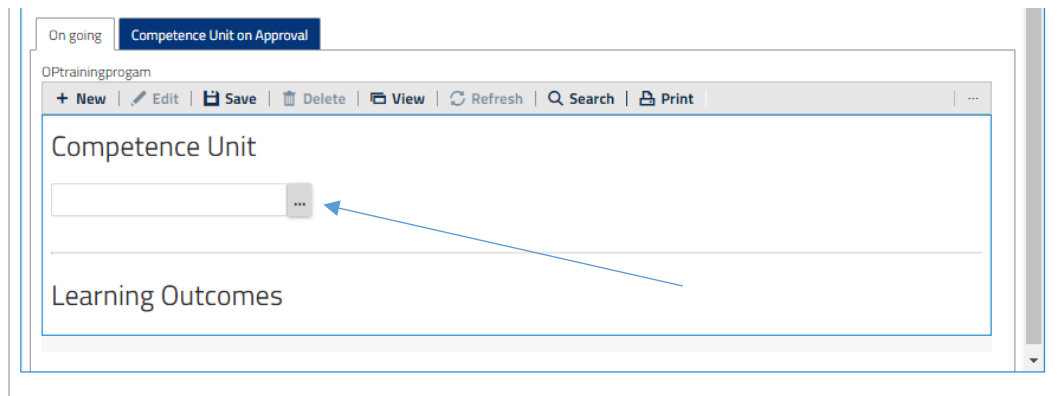
Page 1 de 1

1 Record(s) found 1 record(s) selected

Records per page: 25

Jump to page: 1

Select other competence unit, click on “...” button



On going **Competence Unit on Approval**

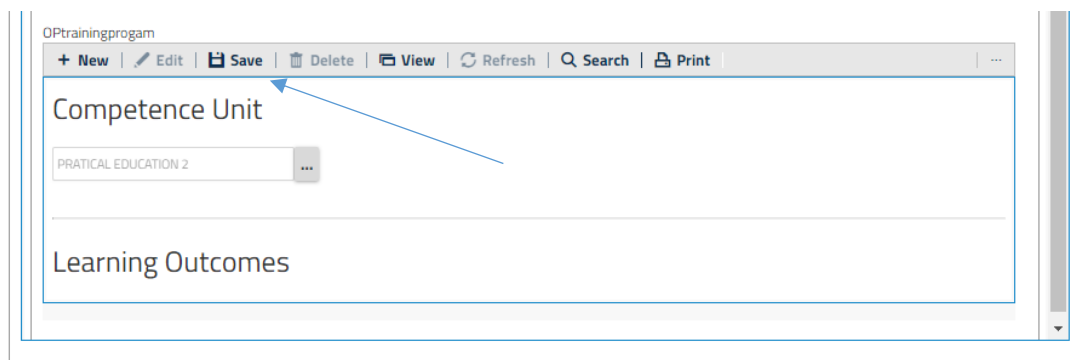
OPtrainingprogram

+ New | Edit | Save | Delete | View | Refresh | Search | Print | ...

Competence Unit

...

Learning Outcomes

OPtrainingprogram

+ New | Edit | Save | Delete | View | Refresh | Search | Print | ...

Competence Unit

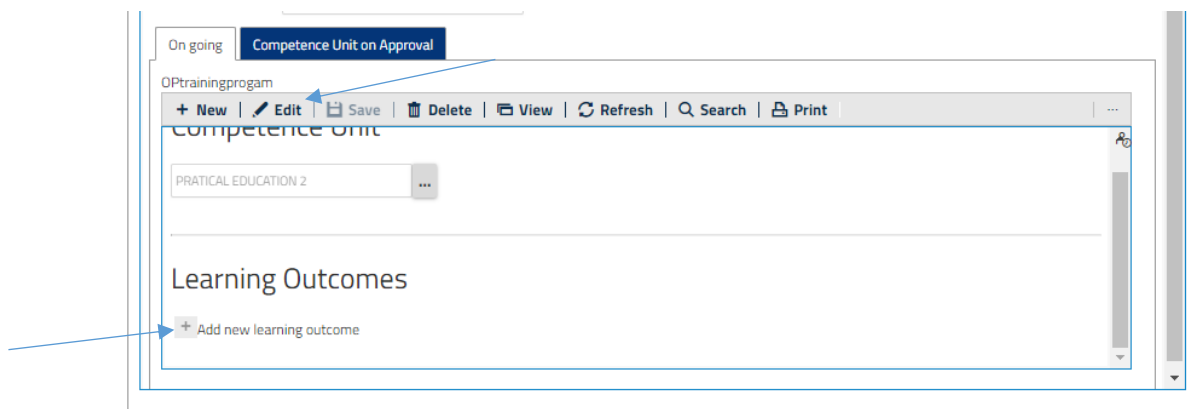
PRATICAL EDUCATION 2

...

Learning Outcomes



Click on **SAVE**, and next you will be able to select the learning outcomes



On going **Competence Unit on Approval**

OPtrainingprogram

+ New | Edit | Save | Delete | View | Refresh | Search | Print | ...

Competence Unit

PRATICAL EDUCATION 2

...

Learning Outcomes

+ Add new learning outcome



To add learning outcomes, click on **Edit**, next click on “+” button

PRATICAL EDUCATION 2

Learning Outcomes

+ Add new learning outcome

Learning Outcome
Activity description

☐ I confirm I have done this activity (Trainee)

Here the proof I done this activity (Trainee)

Learning Outcome
Activity description

☐ I confirm I have done this activity (Trainee)

Here the proof I done this activity (Trainee)

When you have finished click on **SAVE**

OPtrainingprogram

+ New | Edit | **Save** | Delete | View | Refresh | Search | Print

Competence Unit

PRATICAL EDUCATION 2

Learning Outcomes

+ Add new learning outcome

Learning Outcome
Activity description

☐ I confirm I have done this activity (Trainee)

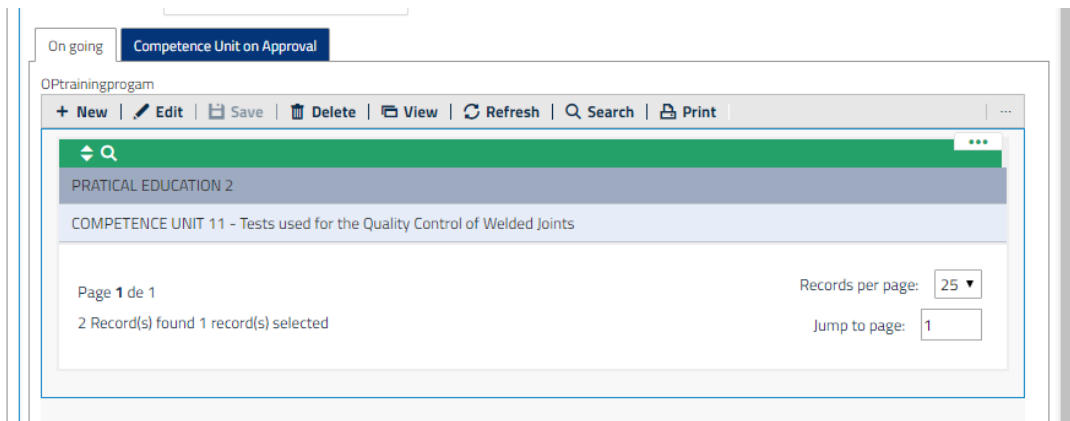
Here the proof I done this activity (Trainee)

Learning Outcome
Activity description

☐ I confirm I have done this activity (Trainee)

Here the proof I done this activity (Trainee)

You can now view two competence units in this training programme



On going | **Competence Unit on Approval**

OPtrainingprogam

+ New | Edit | Save | Delete | View | Refresh | Search | Print

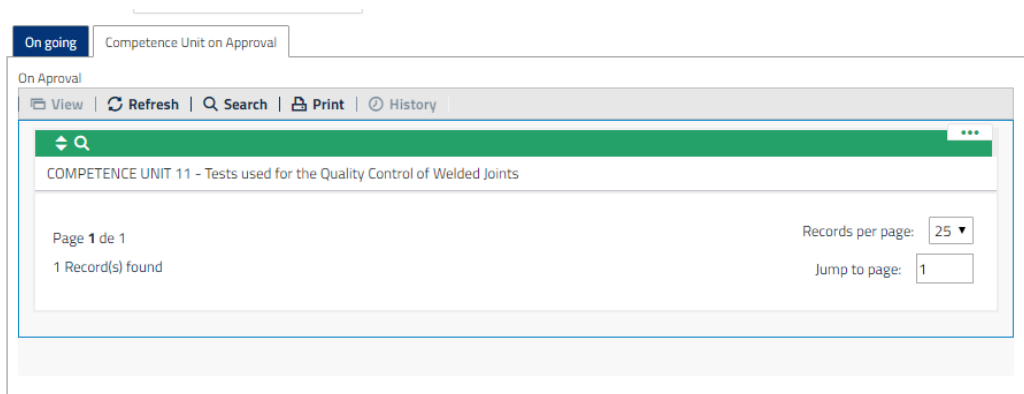
PRATICAL EDUCATION 2

COMPETENCE UNIT 11 - Tests used for the Quality Control of Welded Joints

Page 1 de 1
2 Record(s) found 1 record(s) selected

Records per page: 25
Jump to page: 1

Once the trainee has finished all learning outcomes of the competence unit, you will be able to verify at the tab “competence unit on Approval”



On going | **Competence Unit on Approval**

On Approval

View | Refresh | Search | Print | History

COMPETENCE UNIT 11 - Tests used for the Quality Control of Welded Joints

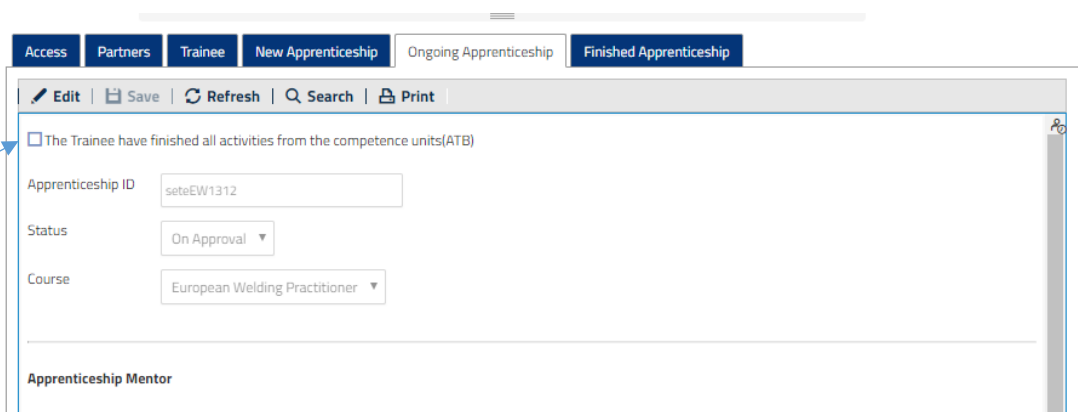
Page 1 de 1
1 Record(s) found

Records per page: 25
Jump to page: 1

After selecting the competence unit, you can check all the activities undertaken.

Once all activities foreseen in the Competence Unit’s training programme are finished, you will be able to confirm them on the check button.

This check button will be available when the company has confirmed that trainee finished all learning outcomes.



Access | Partners | Trainee | **New Apprenticeship** | Ongoing Apprenticeship | **Finished Apprenticeship**

Edit | Save | Refresh | Search | Print

☐ The Trainee have finished all activities from the competence units(ATB)

Apprenticeship ID: seteEW1312

Status: On Approval

Course: European Welding Practitioner

Apprenticeship Mentor

Select the check button

Then **SAVE**.

Which Tutorials are available?

View Tutorials

Click on tutorial, to view the type of tutorial available.

There are three types of tutorials: one for work based -learning (WBL) , one for the Platform use and another to interpret the Quality Model underpinning the WBL in Welding.

Welcome
anbewf


WOW

Home Page » Tutorial

How to enroll in an apprenticeship in the Welding Qualifications/courses ?

How to enroll in an apprenticeship as an hosting company in the Welding sector?

How to manage training during an apprenticeship in the Welding Qualifications/courses?



ATB

▼ Tutorial

WBL

Platform

Quality Model

Select the tutorial you want to watch, you will be redirected to the YOUTUBE channel to watch the video

WOW

Home Page » Tutorial

How to enroll in an apprenticeship in the Welding Qualifications/courses ?

How to enroll in an apprenticeship as an hosting company in the Welding sector?



< Back

ATB

▼ Tutorial

WBL

Platform

> Network

> Library

Click on WBL in the dropdown menu to select the tutorial to watch.

WOW

Home Page » Tutorial » WBL

WBL Tutorials

Trainee

Trainee "How to enroll in an apprenticeship in the Welding Qualifications/courses?"


2019-04-02

Company

Company "How to enroll in an apprenticeship as an hosting company in the Welding sector?"

2019-04-02

1



< Back

ATB

▼ Tutorial

WBL

Platform

> Network

> Library



Select the platform tutorial to download the file.

And the same procedure for the quality Model tutorial file.

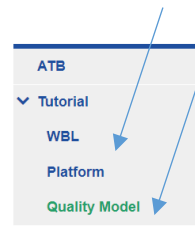
[Home Page](#) » [Tutorial](#) » [Quality Model](#)

[Quality Model Tutorial](#)

[Feedback Quality Model](#)



[← Back](#)



How to use the Network?

The **NETWORK** tab enables to view information on the Apprenticeship, including details about the training programme, progress within the activities, end-point assessment results and enables users to provide their feedback regarding the quality of the overall apprenticeship /cooperation and practical arrangements.

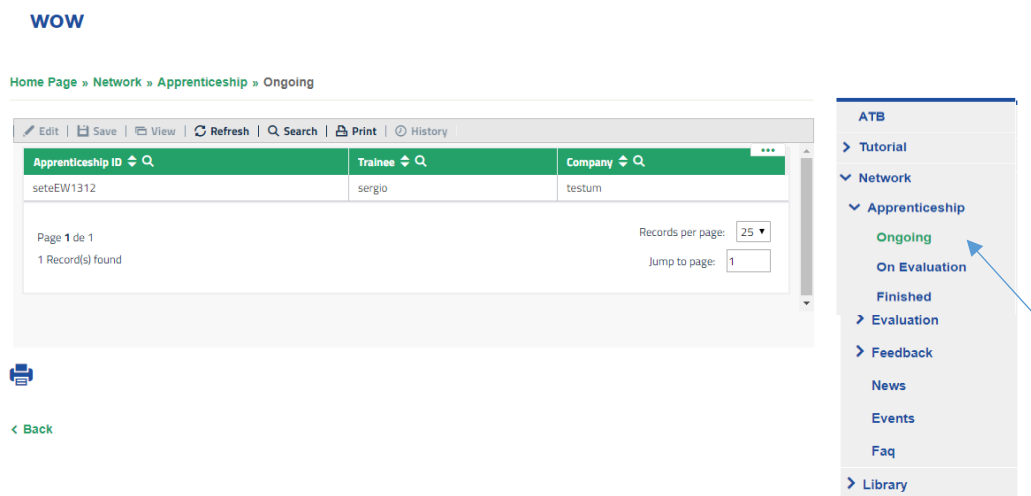
Apprenticeship

Ongoing

Click on the **NETWORK** tab to see the dropdown menu, which include details on the **Apprenticeship: Ongoing, On Evaluation and Finished.**

WOW

Home Page » Network » Apprenticeship » Ongoing



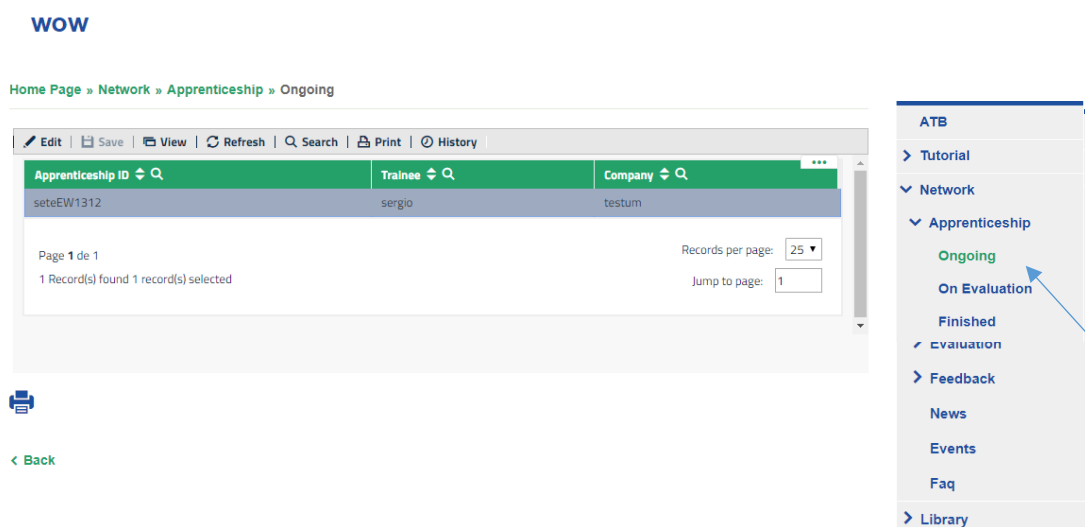
ATB

- Tutorial
- Network
 - Apprenticeship
 - Ongoing
 - On Evaluation
 - Finished
 - Evaluation
 - Feedback
- News
- Events
- Faq
- Library

Select the **APPRENTICESHIP** and then click on **Ongoing** to see or edit activities, learning outcomes and Competence units selected for each training programme.

WOW

Home Page » Network » Apprenticeship » Ongoing



ATB

- Tutorial
- Network
 - Apprenticeship
 - Ongoing
 - On Evaluation
 - Finished
 - Evaluation
 - Feedback
- News
- Events
- Faq
- Library

This will be the view of details available.

WOW

Home Page » Network » Apprenticeship » Ongoing

☐ The Student have finished this Apprenticeship (ANB)

Apprenticeship ID:

Status:

Course:

Apprenticeship Mentor

Name:

E-mail:

Apprenticeship Tutor

ATB
 > Tutorial
 > Network
 > Apprenticeship
 > Ongoing
 > On Evaluation
 > Finished
 > Evaluation
 > Feedback
 > News
 > Events
 > Faq
 > Library

Scroll down the page to view the activities and check what has been done or not.

OPtrainingprogam

+ New | Edit | Save | Delete | View | Refresh | Search | Print

COMPETENCE UNIT 11 - Tests used for the Quality Control of Welded Joints

Page 1 de 1

1 Record(s) found 1 record(s) selected

Records per page: 25

Jump to page: 1

NOTE: An intermediate step is required before the ATB checks the completion of the full WBL training programme /competence units (view below)- read **LOGBOOK** in the **EVALUATION** section.

Select the check button

☐ The Trainee have finished all activities from the competence units(ATB)

Apprenticeship ID:

Status:

Course:

Apprenticeship Mentor

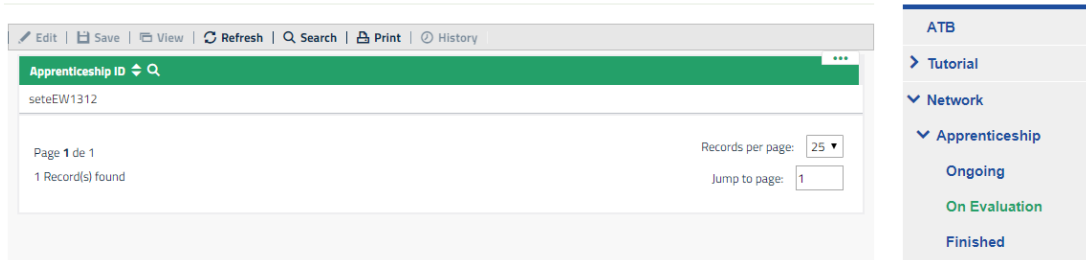
ATB
 > Tutorial
 > Network
 > Apprenticeship
 > Ongoing
 > On Evaluation
 > Finished
 > Evaluation

On Evaluation

In this tab, you will be able to confirm once the trainee has finished his/her apprenticeship, by confirming that he/she can enroll in the next step: end point assessment (which will take place in the ATB facilities).


WOW

Home Page » Network » Apprenticeship » On Evaluation



After the ATB validation regarding the completion of the activities. All intervenient in the WBL can provide feedback on the experience.

When the end-point assessment is finished, click on the check button then **SAVE**



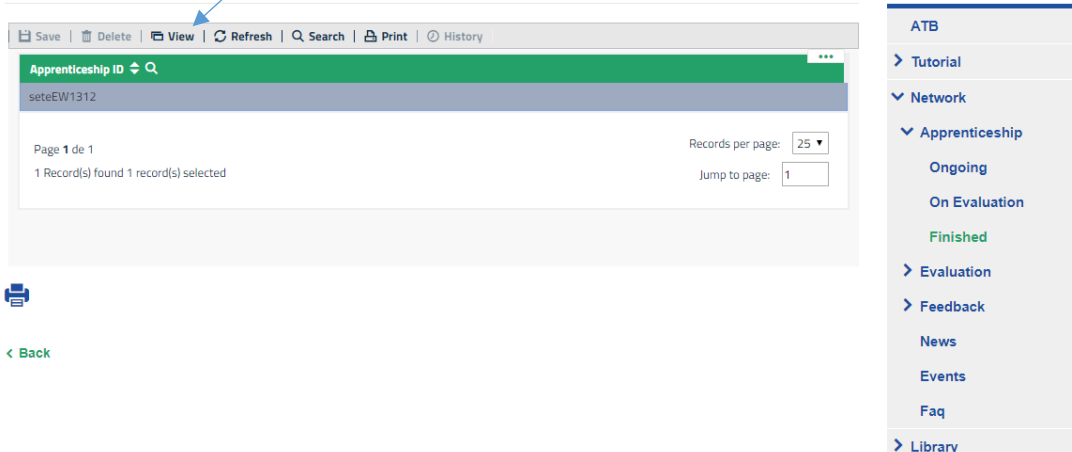
Finished

Click on **Finished** on the drop-down menu

Select the apprenticeship, to view the competence unit and learning outcomes

WOW

Home Page » Network » Apprenticeship » Finished



Here you can view all the information about the apprenticeship completion, scroll down the page to view the competence units and the activities

WOW

Home Page » Network » Apprenticeship » Finished

Save | Delete | View | Refresh | Search | Print | History

☒ The trainee has completed the end point assessment

☒ The Trainee have finished all activities from the competence units(ATB)

☒ Send for Company and Trainee Approval

☒ We accept this Apprenticeship

☒ I accept this Apprenticeship

Apprenticeship ID:

Status:

Course:

Apprenticeship Mentor

Name:

E-mail:

ATB

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Then you need to **SAVE** to set the apprenticeship as **finished apprenticeship**.

Evaluation

The EVALUATION tab enables to view details regarding the apprenticeship progress (*Logbook*), including the piece of proof regarding the performed activities. Further information regarding the end-point assessment are also available here, namely the evaluation method used and results achieved (approved or not approved).

Logbook

In this section you can check the apprenticeships Ongoing at your ATB. Select one by clicking on it.

WOW

Home Page » Network » Evaluation » Logbook

+ New | Edit | Save | Delete | Refresh | Search | Print

Apprenticeship ID	Trainee	Mentor
TrCoTe1312	Trainee	Company_teste

Page 1 de 1
10 Record(s) found

Records per page: 25
Jump to page: 1

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Scroll down the page and look for tab Competence Units on Approval.

Apprenticeship Tutor

Name:

E-mail:

Duration (in hours):

Start date:

Due Date:

Trainee:

Mentor:

ATB:

On going **Competence Unit on Approval**

Competence Unit

+ New | Edit | Save | Delete | View | Refresh | Search | Print

No records found

Click on Competence Unit on Approval to check the progress of the trainee.

Trainee:

Mentor:

ATB:

On going **Competence Unit on Approval**


Competence Unit

View | Refresh | Search | Print | History

COMPETENCE UNIT 8 - Design for Welding & Brasing

Page 1 de 1
1 Record(s) found

Records per page: 25
Jump to page: 1



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Then choose a Competence Unit.

And look for the proofs of the trainee completing every activity related to the Learning Outcomes.

Learning Outcomes

Add new learning outcome

Learning Outcome

Activity description

☒ I confirm I have done this activity (Trainee)

Here the proof I done this activity (Trainee)

Learning Outcome

Activity description

☒ I confirm I have done this activity (Trainee)

Here the proof I done this activity (Trainee)

Learning Outcome

Activity description

☒ I confirm I have done this activity (Trainee)

After you checked that the trainee has successfully completed all Learning Outcomes you scroll to the top of the page and look for the box to stick, confirming the trainee has completed the apprenticeship. Then stick on the box as suggested in the following picture. (Don't forget saving at the end).

WOW

Home Page » Network » Evaluation » Logbook

[+ New](#) | [Edit](#) | [Save](#) | [Delete](#) | [Refresh](#) | [Search](#) | [Print](#)

☐ The Trainee have finished all activities from the competence units(ATB)

Apprenticeship ID

Status

Course

Apprenticeship Mentor

Name:

E-mail:

Apprenticeship Tutor

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End-point assessment

Here you can create an end point assessment and select a way to evaluate the trainee

Click on **NEW** to create the assessment addressing the WBL experience

Home Page » Network » Evaluation » End Point Assessment

+ New | Edit | Save | View | Refresh | Search | Print | History

No records found



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> Evaluation
Logbook
> End Point Assessment

Click on **EDIT** to be able to define the date and select the method (s) to be used for the assessment (which will take place in the ATB facilities).

Home Page » Network » Evaluation » End Point Assessment » On Review

Edit | Save | View | Refresh | Search | Print | History

END POINT ASSESSMENT

Trainee Name: sergio

Hosting Company Name: testum

Date: 2019-06-12

Procedure used for written assessment:

☐ Essay Questions

☐ Questionnaires

☒ Projects or products produced

☐ Professional Interview

☐ Others

Result: ☐ Approved ☐ Not Approved

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When you finish, don't forget to **SAVE**

On Review

Go to "On Review" Tab

Home Page » Network » Evaluation » End Point Assessment » On Review

Edit | Save | View | Refresh | Search | Print | History

Date	Trainee Name
2019-06-12	sergio

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On Review
Approved
Not Approved



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Select the trainee to be evaluated, double click on the trainee

Home Page » Network » Evaluation » End Point Assessment » On Review

[Edit](#) | [Save](#) | [View](#) | [Refresh](#) | [Search](#) | [Print](#) | [History](#)

END POINT ASSESSMENT

Trainee Name:

Hosting Company Name:

Date:

Procedure used for written assessment:

☐ Essay Questions


☐ Questionnaires

☒ Projects or products produced

☐ Professional Interview

☐ Others

Result: ☒ Approved ☐ Not Approved



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Click on EDIT to confirm if he/she is approved or not approved, select one, and then **SAVE**

Home Page » Library » End Point Assessment » On Review

[Edit](#) | [Save](#) | [View](#) | [Refresh](#) | [Search](#) | [Print](#) | [History](#)

END POINT ASSESSMENT

Trainee Name:

Hosting Company Name:

Date:

Procedure used for written assessment:

☐ Essay Questions

☒ Questionnaires

☐ Projects or products produced

☐ Professional Interview

☐ Others

Result: ☐ Approved ☐ Not Approved

ATB

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 - Not Approved
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This evaluation will be passed to the approved section or the not approved, depending on the option



Approved

The list of approved end-point assessments will be displayed.

Home Page » Library » End Point Assessment » Approved

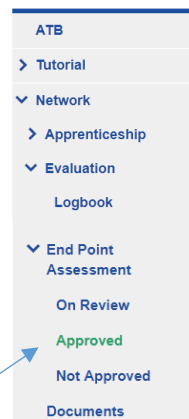
Date	Hosting Company Name	Trainee Name
2019-07-01	testum	sergio

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1 Record(s) found

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Don't forget, go to the **NETWORK** on the menu, click on apprenticeships- On Evaluation, and select the check button to confirm the trainee has finished the apprenticeship.

Not Approved

The list of not approved end-point assessments will be displayed

Don't forget, go to the **NETWORK** on the menu, click on apprenticeships- On Evaluation, and select the check button to confirm the trainee has finished the apprenticeship.

Feedback

Click on the **FEEDBACK** in the menu, and then click on Tutor (ATB) to see and participate in the satisfaction questionnaire regarding the overall WBL experience.

WOW

Home Page » Network » Feedback » Tutor (Atb)

Language: ☒ English ☐ Hungarian ☐ Romanian ☐ Spanish ☐ Portuguese

This questionnaire aims to evaluate the overall work-based learning experience, including the effectiveness of the established cooperation and methods used. For each topic below, please, indicate your degree of satisfaction. Thank you in advance for your collaboration.

Legend:

- 1- Strongly Disagree
- 2- Disagree
- 3- Neither Agree / Disagree
- 4- Agree
- 5- Strongly Agree

(If the score is below 2, please explain why in the comment box.)

Facilities

- In your opinion, did the facilities respect the Health and Safety regulation? * ○ N/A ○ 1 ○ 2 ○ 3 ○ 4 ○ 5
- Were the facilities clean? * ○ N/A ○ 1 ○ 2 ○ 3 ○ 4 ○ 5
- Was there a consistent number of equipment for welding training? * ○ N/A ○ 1 ○ 2 ○ 3 ○ 4 ○ 5

Contract

- Was the in-company training period hold under a mobility programme? ○ N/A ○ 1 ○ 2 ○ 3 ○ 4 ○ 5
- Was there a written contract between the employer, the trainee and the Authorised Training Body/Vocational Training Institution? * ○ N/A ○ 1 ○ 2 ○ 3 ○ 4 ○ 5
- Did the contract include necessary insurance as required by national law and legislation? * ○ N/A ○ 1 ○ 2 ○ 3 ○ 4 ○ 5
- Did the contract include a pay and/or compensation for the trainee? * ○ N/A ○ 1 ○ 2 ○ 3 ○ 4 ○ 5

WBL

- Were the principles of WBL, the rules, your duties and rights of EWS/EWP training and qualification clearly made available to you? ○ N/A ○ 1 ○ 2 ○ 3 ○ 4 ○ 5
- Were the rules for WBL scheme, your duties and rights of EWS/EWP training clear? * ○ N/A ○ 1 ○ 2 ○ 3 ○ 4 ○ 5
- Was all the necessary information related to the WBL process publicly available? * ○ N/A ○ 1 ○ 2 ○ 3 ○ 4 ○ 5
- Did the student acquired the knowledge required through this teaching method? ○ N/A ○ 1 ○ 2 ○ 3 ○ 4 ○ 5
- Did the student acquired the knowledge required through this teaching method? ○ N/A ○ 1 ○ 2 ○ 3 ○ 4 ○ 5



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Give your feedback regarding each category, by rating (from 1 to 5) each topic of the survey by clicking on check-list buttons.

Use the comment box to add additional feedback.

GENERAL APPRECIATION

Would you be open to further engage in extended/another WBL arrangement with these organisations? *

Would you recommend this partnership for WBL to others? *

Comment Box

B I U S X² X₂ 12 A

☰ ☷ ☹ ☼ ☎ ☏ ☒ ☓ ☔ ☕

Send

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Click on the **SEND** button to send the questionnaire once you have finished.

Feedback Results

In the **FEEDBACK** section you can access the results of the feedback of all apprenticeships undertaken at your ATB.

WOW

Home Page » Network » Feedback » Feedback Results

ATB Feedback
Company Feedback
Trainee Feedback

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ATB

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 - Tutor (Atb)
 - Feedback Results

You can download the files regarding the feedback provided by each intervenient in the WBL experience. Choose a given profile.

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Then download, and you will have an excel file with all the answers from the apprenticeships done at your ATB.

News

Click on the **NEWS** tab in the menu to read all news

WOW

[Home Page](#) » [Network](#) » [News](#)

WOW project conferences will take place from May to July 2019 in Italy, Hungary, Portugal Spain, England and Romania.

WOW project partners*, which are implementing work-based learning opportunities (Apprenticeships) for the European Welding Coordination Qualifications – EWP (Practitioner) and EWS (Specialist) - in Spain (CESOL), ...

2019-04-08

AWARDS for VET (Vocational Education and Training) Excellence

AWARDS for VET (Vocational Education and Training) Excellence Find out more here: https://ec.europa.eu/social/vocational-skills-week/awards-vet-excellence-2019_en

2019-04-10

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Events

Click on the **EVENTS** tab in the menu to view the upcoming and past events

WOW

[Home Page](#) » [Network](#) » [Events](#)

Wow Conferences

WOW project conferences will take place from May to July 2019 in Genova (Italy), Budapest (Hungary), Porto Salvo (Portugal), Madrid (Spain), ...

2019-04-08

European skills week

European Skills Week, 14th-18th October 2019, Helsinki (Finland)

2019-04-09

wow final conference

WOW final Conference – 30th October 2019, Porto Salvo (Portugal)

2019-04-09

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FAQ

Click on the FAQ tab in the menu to view the most common questions and answers addressed to the ATB profile

WOW

[Home Page](#) » [Network](#) » [Faq](#)

Question: Can I create an apprenticeship with a non-partner Company?



Answer Not

2019-04-09

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How to use the Library?

The **LIBRARY** tab enables a repository of the main supporting documentation to the apprenticeship. Here you can find list of Competence Units, Guidelines on WBL, Glossary and useful templates (attendance list, individual training programme, contract agreement), among others.


Click on the LIBRARY tab to see the dropdown menu.

WOW


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Welcome to the library section of our platform, here you will find the relevant information and documentation.



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CU List

Click on **CU List** to view the list of competence units available for the welding apprenticeship


WOW

Home Page » Library » CU List

Acronym	Title
CU10	COMPETENCE UNIT 10 – QUALITY ASSURANCE/ QUALITY CONTROL ON WELDED JOINTS
CU11	COMPETENCE UNIT 11 – TESTS USED FOR THE QUALITY CONTROL OF WELDED JOINTS
CU2	COMPETENCE UNIT 2 - WELDING AND CUTTING CONVENTIONAL PROCESSES
CU8	COMPETENCE UNIT 8 - DESIGN FOR WELDING & BRASING
CU9	COMPETENCE UNIT 9 - GENERAL FEATURES FOR QUALITY MANAGEMENT
P2	PART 2 - PRATICAL UNIT



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If you click in the competence unit you can read the full description of the competence unit

WOW

Home Page » Library » CU List

Acronym	Title
CU10	COMPETENCE UNIT 10 - Quality Assurance/ Quality Control on Welded Joints

EWS - Learning Outcomes:
Specialised and theoretical, principles and applicability of:

- Quality assurance and control during manufacturing
- Interpretation of welders/operator's approvals, WPSs, WPQRs

EWP - Learning Outcomes:
Factual and broad of:

- Quality assurance and control during manufacturing
- Interpretation of welders/operator's approvals, WPSs, WPQRs

CU11	COMPETENCE UNIT 11 - Tests used for the Quality Control of Welded Joints
CU2	COMPETENCE UNIT 2 - Welding and Cutting Conventional Processes
CU8	COMPETENCE UNIT 8 - Design for Welding & Brasing
CU9	COMPETENCE UNIT 9 - General Features for Quality Management

EWS - Learning Outcomes:
Specialised and theoretical, principles and applicability of:

- Residual Stresses and Distortion in weld joints
- Plant facilities, welding jigs and fixtures
- Measurement, Control and Recording in Welding
- Principles to improve productivity, safety and comfort in welding manufacturing
- Repair Welding specifications

use which may be made of the information contained therein.

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Documents

Click on the **Documents** tab to see the dropdown menu of the available documentation

WOW

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Platform glossary

Guideline mutual learning outcomes

Quality assurance guideline

Mapping of companies

Apprentishp timesheet

Training programme template

ATB

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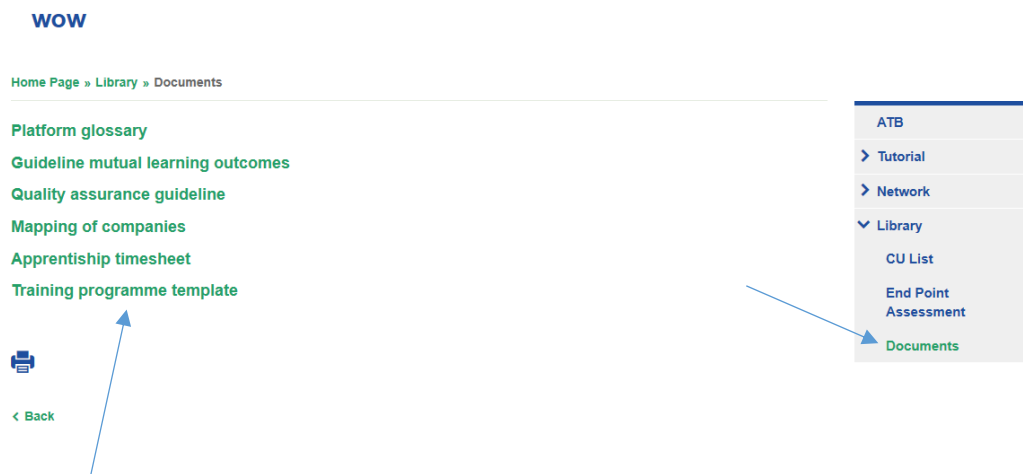
▼ Library

CU List

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Double click to download and see the files

Deliverable 1.2

Guideline on the mutual learning outcomes



Log of Changes

Document Version	Details	Date	Leading organisation
V1	Initial proposal	30 April 2019	EWf
V2	All functionalities covered	30 June 2019	EWf

